

Nicholson Memorial Library System

iPod/MP3 Player, Audio Books Downloading E-Books

Note: If you have an iPod Touch, view the instruction sheet for iPad, iPhone and iPod Touch.

Before You Begin:

1. Download and install the free OverDrive Media Console software onto your computer.
(<http://www.OverDrive.com/software/omc/>)
2. Open up the OverDrive Media Console on your computer. Click on Tools, then click Windows Media Player Security Upgrade. Click OK. Windows Media Player will open.
 - a. If you see the message "The file or device that you are trying to use requires a component of Windows Media Player to be upgraded. Click Upgrade to download and install the required component." – Click Upgrade
 - b. When you see the message: "The Component was upgraded successfully." – Click Close

Signing In: (Use a personal computer to complete this step, not your mobile device's browser or smartphone.)

1. Go to <http://nmls.lib.OverDrive.com>.
2. Click Sign In at the top of the screen and enter your library card number and PIN.

Finding an Audio Book:

1. Click on Advanced Search at the top of the screen.
2. Type in the title or author or leave the space blank to browse.
 - a. If you have an MP3 player that supports protected DRM content, change the format to WMA or MP3.
 - b. If you have an iPod, change the format to MP3 Audio book.
 - c. If you have an MP3 player, change the format to WMA Audio book.
 - d. If you would like to find a book that is checked in right now, click the Available Now button.

Checking out an Audio Book:

1. Once you have found a book that you would like to check out, click the book cover image. (If a title is available, it will have a darkened icon in the top right hand corner of the book cover image, otherwise you may place it on hold and receive an email message when it is your turn to check it out.)
2. On the next screen, select your lending period (7 or 21 days) and then click Borrow. Click Go to Bookshelf.

Directions are continued on the back.



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Downloading:

1. Verify you have the correct format of the audio book and click the Download button next to the book's cover image.
2. OverDrive Media Console will open and you will be asked where to save your audio book file. Click OK to accept the default folder location.
3. Select which parts of the audio book you would like to download and click OK.
4. Your audio book will download, with progress indicated at the bottom of the OverDrive Media Console window. Note that the download may take several minutes depending on the length of the book.

Transferring:

1. Make sure your iPod or MP3 player is connected to your computer. Select the title you wish to transfer, and click the Transfer button.
2. Click Next and OverDrive Media Console will search for your portable player. Then select the parts of the audio book you wish to transfer and click Next again (all parts will be selected by default).
3. If you are transferring to an iPod, you may be prompted to set your device to Manually Manage Music and change your Import Settings to Spoken Podcast. Follow the steps provided by the transfer wizard to change these settings.
4. The audio book will transfer to your player (this could take several minutes). When it has successfully transferred, click Finish and disconnect your player from your computer.